

# MARKET LAVINGTON PARISH COUNCIL

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7<sup>th</sup> October 2025

## To Councillors:

Fred Davis; Di Fraser; Duncan Poole.

You are hereby summoned to attend a **Meeting** of the **Old School Committee** of Market Lavington Parish Council to be held at the **Old School, Church Street**, Market Lavington on **Monday 13<sup>th</sup> October 2025 at 7.15pm** for the purpose of transacting the business detailed below.



Tanya West  
Parish Clerk & RFO



## AGENDA

### Meeting of the Old School Committee

7.15pm

Please note that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. If you wish to record the meeting, please inform the Chair or Clerk in advance so that any necessary arrangements can be made. The Parish Clerk may also record the meeting for administrative purposes; this recording will be deleted once the draft minutes are approved in accordance with Standing Orders.

Item for Discussion	
<b>25/26-091</b>	<b>Election of Committee Chair</b> To elect a Chair of the Old School Committee for the Council year 2025-26 in accordance with the Terms of Reference of the Old School Committee. If required, a discussion to be held regarding this position as a temporary appointment.
<b>25/26-092</b>	<b>Attendance and Apologies for Absence</b> To receive any apologies for absence and consider reasons for non-attendance.
<b>25/26-093</b>	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda. b) To receive any dispensation requests received.  <b>Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</b>
<b>25/26-094</b>	<b>Adjournment for Public Participation (maximum of 5 minutes)</b> Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation.
<b>25/26-095</b>	<b>Minutes of Council Meetings</b> Meeting of the Old School Committee held on the 22 <sup>nd</sup> October 2024 - To approve and sign the minutes as a correct record of the meeting.
<b>25/26-096</b>	<b>Review of Finances</b> To review the budget monitoring report for the 2025/26 financial year for those budgets specifically linked to the Old School Committee.

<b>25/26-097</b>	<b>Old School Routine Maintenance and Other Works</b>
<p>To receive a report on maintenance works undertaken (since the last meeting) and review those items required to be actioned as part of routine maintenance or suggested future improvements at the Old School. To include storage areas, windows, paintwork and doors.</p> <p>To make decisions regarding these works subject to budget availability.</p> <p>To make recommendations to the Finance Committee and Full Council regarding any future budget requirements.</p>	
<b>25/26-098</b>	<b>Hire Charges and Terms and Conditions</b>
<p>To review the current hire rates and make recommendations for any changes to the 2026/27 financial year.</p> <p>To review the current terms and conditions of hire and make any suggestions for amendments to this document.</p>	
<b>25/26-099</b>	<b>Publicity and Marketing</b>
<p>To review the current publicity and marketing literature including leaflets, notices and website. To discuss options and make any associated decisions for changes and improvements.</p>	
<b>25/26-100</b>	<b>Committee Membership and Terms of Reference</b>
<p>To review the membership of the Old Scholl Committee against the existing Terms of Reference document. To consider options for the future of the Committee and discuss any suggested changes for recommendation to Full Council.</p>	
<b>25/26-101</b>	<b>Other Old School Matters</b>
<p>Opportunity for Councillors / Clerk to bring any matter not on the agenda to the committee for attention (for information, anything requiring decision will be carried forward to a future meeting).</p>	
<b>25/26-102</b>	<b>Items for next agenda</b>
<p>Opportunity for Councillors to identify any matter to be included on the agenda for the next Old School Committee meeting.</p>	
<b>25/26-103</b>	<b>Date and Time of Next Meeting</b>
<p>The next meeting of the Old School Committee is to be determined.</p>	